



COMMONWEALTH of VIRGINIA

Sandra J. Adams
Commissioner

Department of Agriculture and Consumer Services
Division of Animal and Food Industry Services
Office of Animal Care and Emergency Response
P.O. Box 1163, Richmond, Virginia 23218
Phone: 804/692-4001 · Fax: 804/371-2380 · Hearing Impaired: 800/828-1120
www.vdacs.virginia.gov

June 17, 2015

Steven B. Miner, County Administrator
Accomack County
P.O. Box 388
Accomac, VA 23301

Katherine H. Nunez, County Administrator
Northampton County
P.O. Box 66
Eastville, VA 23347

Dear Mr. Miner and Ms. Nunez,

Please find enclosed an amended "Letter of Notification" regarding the public animal shelter inspection conducted on June 11, 2015. There are no substantive changes. The initial letter contained a typographical error in the description of the citation referencing VDACS regulation 2 VAC 5-110-40, which has been corrected.

I apologize for any inconvenience. If you have any questions, I can be reached at 804-692-4001 or by email at Sherry.Helsel@vdacs.virginia.gov.

Respectfully,

A handwritten signature in black ink, appearing to read "Sherry Helsel".

Sherry Helsel, LVT
Animal Shelter Inspector



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LETTER OF NOTIFICATION

June 17, 2015

To: Steven B. Miner, County Administrator
Accomack County
P.O. Box 388
Accomac, VA 23301

Katherine H. Nunez, County Administrator
Northampton County
P.O. Box 66
Eastville, VA 23347

On June 11, 2015, I inspected the **Accomack County Public Animal Shelter**, which is also the public animal shelter for **Northampton County**. This was a routine inspection to evaluate compliance with the Virginia Comprehensive Animal Care laws, as well as pursuant regulations and directives. Please find attached a copy of the **Animal Facility Inspection Report**, which itemizes the specific elements included in the inspection process. Copies of the itemized inspection forms were also left on site at the conclusion of the inspection. The result of this inspection is as follows:

- There were no significant findings of noncompliance.** A response to this report is not required.
- There were significant findings of noncompliance.** Please submit a written response to this report by 7/15/15 indicating actions completed or planned to achieve compliance. The response should be sent to my attention at the letterhead address. Failure to correct the noncompliance may result in referral of this case for enforcement action. Specific deficiencies that must be corrected include:
- 2VAC 5-110-40: Building is not maintained at a temperature comfortable for each animal. Ventilation is not adequate to control humidity.
 - 2VAC 5-110-40: Some areas of floors and walls do not have a surface quality that permits adequate disinfection.
 - 3.2-6503: The dog run area does not provide suitable shelter that protects from weather extremes. The area was extremely hot and humid, with a heavy fly infestation.
 - 3.2-6503: Adequate veterinary care is not provided to neonatal kittens when necessary to address a failure to thrive. Eight kittens died in custody from April to June.
 - 3.2-6557: There are animal custody records that do not include all of the required elements.
 - 3.2-6546: Reasonable effort to determine whether animal is bearing identification markers is not evidenced on each custody records, as the records do not consistently include these elements of information.
 - 3.2-6546 and Directive 79-1: All animals were not sedated prior to euthanasia.
- There were critical and/or repeat findings of significant noncompliance.** This case has been referred for enforcement action and possible assessment of civil penalties.

If you have any questions, I can be reached at 804-692-4001 or by email at Sherry.Helsel@vdacs.virginia.gov.

Respectfully,

Sherry Helsel, LVT, Animal Shelter Inspector
-Equal Opportunity Employer-



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Sandra J. Adams
Commissioner

LETTER OF NOTIFICATION

June 15, 2015

To: Steven B. Miner, County Administrator
Accomack County
P.O. Box 388
Accomac, VA 23301

Katherine H. Nunez, County Administrator
Northampton County
P.O. Box 66
Eastville, VA 23347

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 - 2VAC 5-110-40: Some areas of floors and walls do not have a surface quality that permits adequate disinfection.
 - 3.2-6503: The dog run area does not provide suitable shelter that protects from weather extremes. The area was extremely hot and humid, with a heavy fly infestation.
 - 3.2-6503: Adequate veterinary care is not provided to neonatal kittens when necessary to address a failure to thrive. Eight kittens died in custody from April to June.
 - 3.2-6557: There are animal custody records that do not include all of the required elements.
 - 3.2-6546: Reasonable effort to determine whether animal is bearing identification markers is not evidenced on each custody records, as the records do not consistently include these elements of information.
 - 3.2-6546 and Directive 79-1: All animals were not sedated prior to euthanasia.
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If you have any questions, I can be reached at 804-692-4001 or by email at Sherry.Helsel@vdacs.virginia.gov.

Respectfully,

Sherry Helsel, LVT, Animal Shelter Inspector

-Equal Opportunity Employer-



**VIRGINIA DEPARTMENT
OF AGRICULTURE AND
CONSUMER SERVICES**

**DIVISION OF ANIMAL & FOOD INDUSTRY SERVICES
OFFICE OF ANIMAL CARE AND HEALTH POLICY
P.O. BOX 1163
RICHMOND, VA 23218
804-786-2483**

ANIMAL FACILITY INSPECTION REPORT

Facility Name/ID: Accomack County Public Animal Shelter		Inspection Date: 6/11/15
Physical Address: 28167 Beacon Road, Melfa, VA 23410		Unannounced <input checked="" type="checkbox"/> Scheduled <input type="checkbox"/>
Type of Facility: <input type="checkbox"/> Animal Shelter <input checked="" type="checkbox"/> Pound <input type="checkbox"/> Other:		
Owned By: <input type="checkbox"/> Humane Society <input type="checkbox"/> City () <input checked="" type="checkbox"/> County (Accomack) <input type="checkbox"/> Other:		
Operated By: <input type="checkbox"/> Humane Society <input type="checkbox"/> City () <input checked="" type="checkbox"/> County (Accomack) <input type="checkbox"/> Other:		
Other Facility Details (inc. contractual arrangements): Contracted public animal shelter for Northampton County		
Hours of Operation: Tues -Fri: 12:00 p.m. - 4:00 p.m., Sat: 9:00 a.m. - 12:00 p.m.		
Facility Supervisor: Lt. Carl Wright		
Facility Mailing Address: 28167 Beacon Road Melfa, VA 23410	Facility Telephone Number: 757-787-7091	
	Facility Fax Number: 757-787-8367	
	Facility Email:	
Responsible Party – Governing Body/Board		Directions to Facility
Steven B. Miner, Accomack County Administrator P.O. Box 388, Accomac, VA 23301		I-64 to Norfolk, Rt. 13 North over Chesapeake Bay Bridge Tunnel, Rt. 13 North to Melfa, Left on Rt. 626, Left on Beacon Road, Facility on Left
Katherine H. Nunez, Northampton County Administrator P.O. Box 66, Eastville, VA 23347		

Animal Control Officer Information (Pound Facilities Only)

Animal Control Officer: Aaron Turner (Accomack Co.) Melinda Elliott (Northampton Co.)	Animal Control Officer Mailing Address: Accomack County: P.O. Box 149, Accomac, VA 23301 Northampton County: P.O. Box 68, Eastville, VA 23347
Deputy Animal Control Officers: Accomack Co. – Fairy McPherson Northampton Co. – Christopher Feltes	Telephone Number: Accomack County: 757-787-1131 Northampton County: 757-678-0458
ACO Reports To: <input checked="" type="checkbox"/> Sheriff <input type="checkbox"/> Police Department <input type="checkbox"/> Local Government Administration/Management	

- Attachments:**
- ANIMAL FACILITY INSPECTION FORM – POUND REGULATIONS
 - ANIMAL FACILITY INSPECTION FORM – ANIMAL CARE
 - ANIMAL FACILITY INSPECTION FORM – OPERATIONS
 - ANIMAL FACILITY INSPECTION FORM – ANIMAL TRANSPORT

Inspected By	
Name: S.R. Helsel, LVT	Signature: 
Title: Animal Shelter Inspector	



**VIRGINIA DEPARTMENT
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**DIVISION OF ANIMAL & FOOD INDUSTRY SERVICES
OFFICE OF VETERINARY SERVICES
P.O. BOX 1163
RICHMOND, VA 23218
804-786-2483**

ANIMAL FACILITY INSPECTION FORM – POUND REGULATIONS

Facility Name/ID:

Accomack County Public Animal Shelter

Date: *6/15/15* Time: *1:50 P*

Inspector Initials: *SKH*

REQUIREMENT	NSF	FINDINGS
2 VAC 5-110-10, 2 VAC 5-110-20 Drinking Water Water for drinking shall originate from a potable source. Durable, non-toxic water receptacles provided and secured in a fixed position or are of a non-tip design.	✓	Critical <input type="checkbox"/>
2 VAC 5-110-40 Animal Housing—Temperature/Ventilation All kennel buildings and enclosures protect against weather extremes. Building maintained at a temperature comfortable for each animal. Each building and enclosure provides adequate ventilation for each animal.	✓	<i>Several dogs and cats showing signs of discomfort due to heat and humidity.</i> Critical <input type="checkbox"/>
2 VAC 5-110-40 Animal Housing—Surface Quality Floors and walls of enclosures, buildings, and runs are of a surface material that permits proper cleaning and disinfecting. Each kennel building and enclosure is clean, dry, and sanitary.	✓	<i>Several areas of floor/wall chipped/damaged. Exposed wood in some areas.</i> Critical <input type="checkbox"/>
2 VAC 5-110-40 Animal Housing--Suitability Animals are maintained in quarters that prevent escape, protect them from injury, and safeguard them from being stolen. Provisions are made for the separation of animals according to species, sex, age, and temperament.	✓	Critical <input type="checkbox"/>
2 VAC 5-110-50 Cage Construction Cages are constructed of stainless steel, fiberglass, heavy galvanized metal, galvanized wire, or equivalent. Cages have solid bottoms.	✓	Critical <input type="checkbox"/>
2 VAC 5-110-50 Cage Size Enclosures are constructed and maintained to provide sufficient space for each animal to turn freely, and easily stand, sit, and lie in a comfortable position.	✓	Critical <input type="checkbox"/>
2 VAC 5-110-60 Sanitation There are faucet and hose connections at convenient locations for washing and cleaning the animal housing areas. Disinfectants or germicidal agents are used to clean the housing/confinement area.	✓	Critical <input type="checkbox"/>
2 VAC 5-110-70 Food Preparation Food preparation/storage area adequately equipped. Equipment and utensils are made of easily cleanable, non-corrosive, and nontoxic materials. A sink with hot and cold water is provided for cleaning equipment and utensils.	✓	Critical <input type="checkbox"/>
2 VAC 5-110-70 Food Storage Bins used to store food provide protection against insects and rodents. Food is stored on shelves or pallets a minimum of 12 inches above the floor, or in bins on rollable castors.	✓	Critical <input type="checkbox"/>
2 VAC 5-110-90 Disposal Dead animals are disposed of by burial, incineration, or other approved method. Dead animals are disposed of within 24 hours, or refrigerated.	✓	Critical <input type="checkbox"/>
2 VAC 5-110-100 Isolation Area There is a designated and marked isolation area for incoming animals which are ill or suspected of being ill. Ill and suspected ill animals are confined separately in this area for a minimum of 48 hours before being placed in the main housing area.	✓	<i>* Should be clean and ready for use</i> Critical <input type="checkbox"/>

NSF = No Significant Findings

Critical findings are those which cause animal death, serious injury, or egregious suffering.

REVIEWED WITH:

Signature

[Signature]

Name

Aaron Turner

Title

Deputy



VIRGINIA DEPARTMENT
OF AGRICULTURE AND
CONSUMER SERVICES

DIVISION OF ANIMAL & FOOD INDUSTRY SERVICES
OFFICE OF VETERINARY SERVICES
P.O. BOX 1163
RICHMOND, VA 23218
804-786-2483

ANIMAL FACILITY INSPECTION FORM – ANIMAL CARE

Facility Name/ID:

Accomack County Public Animal Shelter

Date: *6/11/15* Time: *1:50 p*

Inspector Initials: *SKH*

REQUIREMENT	NSF	FINDINGS
<p>§3.2-6503 Adequate Feed</p> <p>Each animal provided adequate feed as defined in §3.2-6500 (sufficient, nutritive, accessible, easily consumed, provided in a sanitary manner at suitable intervals, at least daily).</p>	✓	Critical <input type="checkbox"/>
<p>§3.2-6503 Adequate Water</p> <p>Each animal provided adequate water as defined in §3.2-6500 (clean, fresh, potable, drinkable temperature, sufficient volume, at suitable intervals to maintain normal hydration).</p>	✓	Critical <input type="checkbox"/>
<p>§3.2-6503 Adequate Shelter</p> <p>Each animal provided adequate shelter as defined in §3.2-6500 (suitable, safe, protects from weather extremes, properly lighted, properly cleaned, enables animal to be clean and dry, provides a solid resting surface).</p>	✓	<p><i>Dog run area - extremely hot and humid. No climate control.</i></p> <p style="text-align: right;">Critical <input type="checkbox"/></p>
<p>§3.2-6503 Adequate Space</p> <p>Each animal provided adequate space as defined in §3.2-6500 (allows each animal to stand, sit, lie, turn about, make all normal body movements in a comfortable, normal position, and interact safely with other animals).</p>	✓	<p><i>Outdoor temp 93°</i></p> <p><i>(Fly infestation heavy from ventilation attempts.)</i></p> <p style="text-align: right;">Critical <input type="checkbox"/></p>
<p>§3.2-6503 Adequate Exercise</p> <p>Each animal provided adequate exercise as defined in §3.2-6500 (opportunity for the animal to move sufficiently to maintain normal muscle tone and mass for the age, species, size, and condition of the animal).</p>	✓	Critical <input type="checkbox"/>
<p>§3.2-6503 Adequate Care, Treatment, and Transportation</p> <p>Each animal provided adequate care as defined in §3.2-6500 (good animal husbandry, handling, production, management, confinement, feeding, watering, protection, shelter, transport, veterinary care, and euthanasia when necessary).</p>	✓	<p><i>Shelter, veterinary care</i></p> <p style="text-align: right;">Critical <input type="checkbox"/></p>
<p>§3.2-6503 Veterinary Care</p> <p>Each animal provided veterinary care as defined in §3.2-6500 when needed to prevent suffering, impairment of health, disease progression, or disease transmission.</p>	✓	<p><i>8 neonatal/juvenile kittens died from ulcers to present w/o vet care</i></p> <p style="text-align: right;">Critical <input type="checkbox"/></p>

Number of Dogs on Site: *29* Number of Cats on Site: *25* Number of Other Companion Animals on Site: *0*

Number of Runs: *15* Number of Cages: *72* Number of Animal Caretakers: *1* F/T ~~PT~~

COMMENTS: *(14 two-part runs + 1 individual run) + 2 ACO'S*

**No animals on site showing signs of illness or injury. Medical records/Supporting documentation for previous events not maintained on site.*

NSF = No Significant Findings

Critical findings are those which cause animal death, serious injury, or egregious suffering.

REVIEWED WITH:

Signature

Stacey Clark

Name

Stacey Clark

Title

Facility manager



**VIRGINIA DEPARTMENT
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OFFICE OF VETERINARY SERVICES
P.O. BOX 1163
RICHMOND, VA 23218
804-786-2483**

ANIMAL FACILITY INSPECTION FORM – OPERATIONS

Facility Name/ID:

Accomack County Public Animal Shelter

Date: *6/11/15* Time: *1:50p*

Inspector Initials: *SLH*

REQUIREMENT	NSF	FINDINGS
§3.2-6557 Custody Record Availability Custody record is readily available for each animal in facility.	✓	Critical <input type="checkbox"/>
§3.2-6557 Custody Record Completeness Custody record includes: date of custody, date of the making of the record, species, color, breed, sex, age, weight, reason for custody, location where custody was taken, owner if known, license/tag/tattoo/collar or other identification, and disposition.	✓	<i>Some custody records missing required elements.</i> Critical <input type="checkbox"/>
§3.2-6546 Animal Identification A reasonable effort is made to determine whether each animal has a collar, tag, license, tattoo, or other identification. A reasonable effort is made to identify and notify the owner.	✓	<i>Not included for all animals or custody records</i> Critical <input type="checkbox"/>
§3.2-6546 Holding Period Each animal is held for the required holding period.	✓	Critical <input type="checkbox"/>
§3.2-6546 Reasonable Access Facility is accessible to the public at reasonable hours during the week.	✓	Critical <input type="checkbox"/>
§3.2-6546 Animal Disposition Each animal is disposed by humane euthanasia, adoption, or transferred to a lawfully operating animal shelter or other releasing agency.	✓	Critical <input type="checkbox"/>
§3.2-6546 Animal Adoption No more than two animals (or one family of animals) released to any one person in a 30-day period.	✓	Critical <input type="checkbox"/>
§3.2-6546 Animal Sterilization Before release, adopter of each dog or cat signs an agreement to have the animal sterilized within 30 days (unless already sterilized).	✓	Critical <input type="checkbox"/>
§3.2-6575 Sterilization Agreement Agreement contains: the date of agreement, names addresses and signatures of both the releasing agency and the new owner, description of the animal, the date by which sterilization is required and a statement detailing the requirements of this law.	✓	Critical <input type="checkbox"/>
§3.2-6546 and Directive 79-1 Euthanasia Method Euthanasia is conducted using only methods and drugs prescribed by the State Veterinarian.	✓	<i>All animals not sedated prior to euthanasia.</i> Critical <input type="checkbox"/>
§3.2-6546 and Directive 79-1 Euthanasia Competency Euthanasia is performed by a competency certified person under general supervision of a licensed veterinarian, or performed by a licensed veterinarian.	✓	<i>* Form AC-6 to be revised.</i> Critical <input type="checkbox"/>
Name of licensed veterinarian supervising euthanasia:	<i>Russell Bailey, DVM</i>	
Name of licensed veterinarian performing euthanasia:	_____	

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REVIEWED WITH:

Signature

Name

Aaron Turner

Title

Deputy